



Application for Issuance of Shipping Guarantee/ Acknowledgement & Receipt 擔保提貨

花旗銀行企業金融處 CitiService

花旗台灣客戶服務專線: (02)2576-6966

傳真專線 FAX (02)2578-8715 or (02)2578-7311

請將正本郵寄至: 台北市松山區南京東路4段16號15樓

TRADE DEPT 收

截止收件時間: 3:30 p.m. (星期一至五)

Date 日期____月____日____西元年
(MM/DD/YYYY)

致:花旗(台灣)商業銀行股份有限公司/或花旗(台灣)商業銀行股份有限公司國際金融業務分行("花旗銀行"或"貴行")

To: Citibank Taiwan Limited / Citibank Taiwan Limited Offshore Banking Branch

Gentlemen: Reference is made to the shipment /goods set out below:

1

Basic Information 基本資料

L/C NO.	NAME OF VESSEL:
IMPORT LICENSE NO:	B/L NO:
INVOICE AMOUNT:	DESCRIPTION OF GOODS:
NAME & ADDRESS OF SHIPPING COMPANY/SHIPPING AGENT/FORWARDING AGENT: 請填明船公司或代理公司行號名稱及地址:	

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Guarantee/Acknowledgement 擔保內文



We hereby request that you issue on our behalf the letter of guarantee or letter of indemnity addressed to the above-mentioned shipping company, shipping agent and/or forwarding agent (the "Guarantee/Indemnity") for release of the above goods without presentation of the relevant original Bills of Lading or other documents. Copies of the requested Guarantee/Indemnity are attached hereto for your reference. This application is submitted pursuant to , and the transactions contemplated hereby shall be governed by, the terms and conditions of the General Agreement for Banking Transactions ("General Agreement") and other relevant agreements or documentation between you and us. We acknowledge that our liability to you hereunder is a contingent liability as defined in the General Agreement and is subject to prepayment and cash and call under Section 2(e) of the General Agreement. In consideration of your doing as requested above, we hereby agree to indemnify you and hold you harmless from and against all expenses, costs, liabilities or other consequences which may arise or result from your performance of the request made herein and to reimburse you on demand for any and all of the foregoing. Upon your request, we agree to appear and defend at our own cost and expense any action which may be commenced against you in connection therewith. We confirm that no other bank is involved in this transaction and that it is expected that the above-mentioned Bill of Lading will be received by you in due course or will be sent to us directly by the shipper. We agree that, upon receipt of the Bill of Lading for the above shipment, we shall deliver the said Guarantee/Indemnity to you for cancellation or you may deliver the Bill of Lading directly to the beneficiary of the Guarantee/Indemnity on our behalf to obtain release the Guarantee/Indemnity. We also agree to keep the good fully insured and will furnish proof of this at any time if requested to do so by you. You are further authorized to accept on our behalf the original shipping documents related to the above-mentioned goods regardless of any discrepancy thereof and to release on our behalf the guarantee or indemnity provided by the relevant L/C negotiating bank for such discrepancy. You are further authorized to mail all of the shipping documents you received with respect to above goods (except for the original Bill of Lading which has been delivered by you directly to the beneficiary of the Guarantee/Indemnity for release thereof) directly to us, our written acknowledgement for receipt thereof is hereby waived. Without prejudicing to any other right you may have under any document between you and us, we hereby agree that we shall, upon your request at any time and from time to time, immediately deliver to you cash collateral in an amount equal to your total contingent liability (as you may in your reasonable discretion estimate) under the Guarantee/Indemnity. The invoice amount specified above is merely for reference. We expressly acknowledge and agree that you may issue the Guarantee/Indemnity with or without any specific amount of guarantee or indemnity and that our obligations to indemnify or reimburse you (as stated herein) are not limited in any way to the specified invoice amount. We agree to reimburse you for any payment made under the guarantee/indemnity, regardless of whether or not the obligee's claim thereunder was genuinely justified.



We hereby acknowledge and confirm due receipt of the complete set of the original Bill of Lading and other related shipping documents for release of and with respect to the above goods. Meanwhile, we accept any discrepancy on the shipping documents.

Please check as applicable.

3

Authorization 客戶簽章

公司名稱 _____

Company Name:

聯絡人姓名 _____

Customer Contact Person:

電話 Tel: _____

帳號 Account No.: _____

For Bank Use Only 此部份由本行填寫

L/C NO.
SIGNATURE VERIFIED BY
APPROVED BY

申請人同意花旗銀行依其告知事項所載之特定目的、對象、方式、存續期間等內容，蒐集、處理、利用及國際傳輸(含過去已蒐集、處理、利用及國際傳輸者)申請人及其負責人、董事、監察人、股東、受益人、交易相對人、經理人、相關員工、授權人員(下稱「客戶人員」)之資料，申請人聲明均已向前開客戶人員(含前後異動者)告知花旗銀行告知事項之內容(包括依個資法第三條規定可行使之各項權利)，使客戶人員充分知悉並同意告知事項之所有內容。「花旗(台灣)商業銀行股份有限公司蒐集、處理及利用個人資料告知事項」詳細內容請見網站
https://www.citibank.com.tw/global_docs/chi/citibusiness/citibusiness_infoprotect.pdf

有權人簽章 Authorized Signature(s)



**Application for Issuance of
Shipping Guarantee/
Acknowledgement & Receipt
擔保提貨**

花旗銀行企業金融處 CitiService

花旗台灣客戶服務專線: (02)2576-6966

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2

Guarantee/Acknowledgement 擔保內文

受文者:

To:

敬啟者:

Dear Sirs:

事由: 為解除本行保證函之責任事

Re: Our Letter of Guarantee

茲檢附上述提單一份, 以解除本行寄奉貴公司

號保證函有關之一切責任。

We hereby deliver to you the aforesaid Bill of Lading enclosed herewith, thereby releasing this Bank from the obligations arising out of or relating to our letter of guarantee No. previously issued to you by this Bank (the "Letter of Guarantee").

謹請於本函發出後三十天內即將上項保證函退回本行註銷, 並將本件副本後一併退還。

We kindly request you to return the aforesaid Letter of Guarantee to us for cancellation and to acknowledge the receipt of this letter by signing and returning to us the duplicate copy of this letter within thirty days of this letter.

雖未蒙 貴公司將上項保證函退還, 本行於前述保證函下有關之一切責任, 仍應於本函暨前述提單寄達於貴公司十天後當然解除。

Despite your failure to, or delay in, returning the Letter of Guarantee to us pursuant to the above, our liabilities under the Letter of Guarantee will automatically discharge 10 days after your receipt of this letter and the above-mentioned Bill of Lading.

3

Authorization 客戶簽章

Very truly yours,

For Bank Use Only 此部份由本行填寫

L/C NO.
SIGNATURE VERIFIED BY
APPROVED BY

申請人同意花旗銀行依其告知事項所載之特定目的、對象、方式、存續期間等內容, 蒐集、處理、利用及國際傳輸(含過去已蒐集、處理、利用及國際傳輸者)申請人及其負責人員、董事、監察人、股東、受益人、交易相對人、經理人、相關員工、授權人員(下稱「客戶人員」)之資料, 申請人聲明均已向前開客戶人員(含嗣後異動者)告知花旗銀行告知事項之內容(包括依個資法第三條規定可行使之各項權利), 使客戶人員充分知悉並同意告知事項之所有內容。「花旗(台灣)商業銀行股份有限公司蒐集、處理及利用個人資料告知事項」詳細內容請見網站

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